Wolford College Rights and Responsibilities

Faculty Rights and Responsibilities
- Faculty members have the right to:
  - academic freedom when conducting their courses.
- Faculty members have the responsibility to:
  - Meet with their assigned classes regularly at the specified time and place.
  - update their courses periodically to reflect the most current clinical evidence.
  - present students with a detailed course syllabus within 1 week of the onset of the course. The syllabus will be updated and will reflect how grades are determined, schedule of examinations/papers, and what evaluation standards will be applied.
  - make themselves available for student conferences by holding office hours and, in special instances, by arranging appointments at other mutually convenient times.
  - promote a climate of academic integrity through role modeling and promoting the importance of research and professional ethics.
  - promote a culture of inclusivity and fairness for students, other faculty, and staff.

Student Rights and Responsibilities
- The student has the right to:
  - expect a quality education; be treated with fairness and be represented in the educational process
  - be regarded as a professional member of the health-care team
  - receive fair and objective evaluations and the right to due process.
- The student has the responsibility to:
  - demonstrate a professional manner by being prepared for class, respecting the rights of others, taking responsibility for his/her own actions; and adhering to the policies set forth by the University, the College, and the Program.

Patient Rights and Responsibilities
- The patient has the right to:
  - expect to be treated with dignity and as a valued member of society;
  - have all medical and personal information remain confidential;
  - a quality anesthetic;
  - refuse participation in his/her care by a student nurse anesthetist.
- The patient has the responsibility to be honest in all medically related disclosures.

Applicant Rights and Responsibilities
- The applicant has the right to:
  - not be discriminated against because of race, religion, color, sex, age, ethnic or national origin or ancestry, veteran status, physical or mental disability,
pregnancy, sexual orientation, gender identity or expression, genetic information, veteran or military status, membership in Uniformed Services, or any category protected by applicable state and federal laws;

- know what is expected of him/her;
- expect to be treated with dignity and as a valued member of society.

- The applicant has the responsibility to be truthful in all disclosures to Wolford College and the Director of Enrollment and Student Services.

Clinical Site Rights and Responsibilities
- The clinical sites have the right to:
  - expect professionalism from all students and faculty who are “guests” at its clinical sites;
  - restrict any student from participating in clinical education for any cause.

- The clinical sites have the responsibility to:
  - provide a clinical environment that is conducive to learning;
  - provide a clinical environment that is free of harassment.

Conducting Institution Rights and Responsibilities
- Wolford College, has the right to expect that:
  - the nurse anesthesia faculty operates the program in accordance with the standards, policies, and procedures of the accrediting agencies, College, affiliated clinical sites, and the program.
  - accurate and comprehensive records will be maintained, and these will be made available to on-site accreditation reviewers.
  - the program represents itself with integrity and truthfulness in all communications.
  - the nurse anesthesia faculty will keep current with accreditation standards and trends affecting nurse anesthesia education.
  - students will adopt and comply with all college and program policies and procedures.

- Wolford College is responsible to:
  - provide the resources needed for effective operation of educational programs of high quality such as budget, equipment, classroom/lab space, and other resources.
  - provide student services such as library and financial aid assistance.
  - implement an ongoing, integrated, and institution-wide evaluation plan to continually assess indicators to improve student outcomes throughout the College.
  - continually evaluate the Nurse Anesthesia program to ensure that it meets student needs and is continually improving.
  - provide support and resources for faculty professional development and professional activities.
  - communicate changes in accreditation standards and policies to the faculty.
  - conduct all programs in compliance with all legal and accreditation standards.
- assess and plan for future educational needs of the community and College.

**Accrediting Agency Rights and Responsibilities**

- The accrediting agency has the right to:
  - review or cause to be reviewed any program for cause, including:
    - multiple student complaints;
    - low board certification scores over multiple years.
  - assess the competency of any program director;
  - evaluate all issues addressed by students to the Council that affect student satisfaction and outcomes.

- The accrediting agency has the responsibility to:
  - provide all information needed for resolution of complaints issued;
  - make sure complaints are legitimate and not baseless before proceeding with punitive action.